



# Request for Quotation for the supply of Six SUV Vehicle

OTI-19-000114

September 10, 2020

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Revision: 0  
Effective Date: 6/12/2018

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## SUBJECT: REQUEST FOR QUOTATIONS FOR THE SUPPLY OF SUV VEHICLES

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Dexis invites your firm to participate in this competitive solicitation for pricing, delivery, and terms of potential sale for six SUV vehicles. Dexis reserves the right to reject all offers, to add, delete, or modify any element of the solicitation at any time without prior notification and without any liability or obligation of any kind. This RFQ does not obligate Dexis to enter a contract nor does it obligate Dexis to pay any costs incurred in the preparation of submission of any Response.

Dexis anticipates that this RFQ will result in a Fixed-Priced Purchase Order (PO) agreement.

## BACKGROUND

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Dexis Consulting Group is a for-profit company founded in 2001 to strengthen management systems for the U.S. Government across developing economies. Dexis provides monitoring and evaluation, program management, institutional support, project implementation, and training solutions to address some of the world's greatest challenges.

## DESCRIPTION OF VEHICLES

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Feature/Attribute	Minimum Required Specification
Type Vehicle	Left hand SUV (Suburban Utility Vehicle). All vehicles must be new.
Ground clearance	Not less than 210mm – 230mm
Wheels and tire size	Manufacturers approved sizes or those suitable for 4X4 vehicles
Drive Train	4x4 / 4WD / 4-wheel Drive only
Required Delivery Date	Within 30 days of placement of order or upon arrival in country. The selected vendor will store the vehicles in their lot until the Dexis project is deployed to Ethiopia at no extra cost, for up to 3 months of time of purchase. Dexis might not require all six vehicles at one time. Once selected, Dexis will agree upon a delivery schedule with the seller.
Type of Fuel	Diesel only
Engine	<ul style="list-style-type: none"><li>• Engine size: 2500 – 4500cc liters electronic fuel injection or CRDI</li><li>• Engine Minimum 2.5D – 4.0D Turbo Diesel (2.5 – 4.5L)</li><li>• The engine should be standard water cooled with heavy sump guard</li><li>• Diesel propelled</li></ul>
Transmission	<ul style="list-style-type: none"><li>• 4-wheel drive (part time plus diff lock)</li><li>• Differential Manual Transmission, floor mounted (preferred)</li><li>• Five forward gears plus reverse, with synchromesh on all forward gears</li><li>• Limited slip function fitted on rear diff only</li><li>• 5 speed transmission with high and low transfer case</li></ul>

Fuel Tank Capacity	Minimum 75 liters
Airbags	Minimum of 2 Front air bags for driver and passengers
Number of Passengers	Seating capacity should not be less than 7 including driver and front passenger
Windows	Either Manual or electronic
Security	Alarm system and immobilizer with panic button
Brakes	<ul style="list-style-type: none"> <li>• Hydraulic front disc and rear drum brakes</li> <li>• Mechanical parking brake operating on transmission or rear wheels</li> <li>• ABS braking system</li> <li>• Brake system load sensing, proportioning and bypass</li> </ul>
After Sales Services	The vendor must have an authorized agent/-dealer in Addis Ababa,-Tigray, Oromo, and Amhara to cater for repairs and spare parts or indicate what arrangements he will put in place in case he is awarded the contract. Vehicles make must have a long-standing presence in the region to ensure availability of spare parts for over 15 years.
Additional Required Features	<ul style="list-style-type: none"> <li>• Power steering</li> <li>• Safety belts with warning buzzers</li> <li>• Side impact protection bars</li> <li>• Lockable glove box/ compartment</li> <li>• Air Conditioning</li> <li>• Bull bar and roll bar with a tarpaulin if a D/Cabin</li> <li>• AM/FM CD DVD MP3/USB</li> </ul>

**Note:** we encourage the bidders to submit their proposal for different available options and put their recommendation

## REQUIREMENTS

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All responses must be in English. Offerors must submit the following to be considered responsive and eligible for an award:

1. A contact name, email address, and telephone number to facilitate communication between Dexis and the prospective contractor.
2. If a government, its agents, or agencies, have an ownership or managerial interest in the company, the prospective contractor must indicate this when submitting its offer. Failure to do so will result in the prospective contractor's offer being removed from consideration.
3. A brief outline of the company, including:
  - a. Full legal name and address of the company or individual;
  - b. Corporate and tax registration documents

- c. Full name of the legal representative (president or managing director) of the company (not applicable for individuals);
  - d. Name of any individuals or entities that own 50% of more of the company;
  - e. Year business was started or established; and
  - f. Detailed descriptions on the type of vehicle, delivery options and delivery lead time, stock availability and country of origin if the vehicle(s) is/are not in stock, place of manufacturing and price validity.
4. No subcontracting is allowed under this solicitation.
  5. Contain detailed cost in Ethiopian Birr with all applicable taxes/charges clearly identified, provided against each of the categories of services described in this request.
  6. Prospective contractor must be legally registered under the laws of the country in which they are organized and possess all licenses, permits and government approvals necessary for performance of the work.
  7. Late submission may not be acceptable, and it will lead to automatic rejection.
  8. Failure to meet one of the eligibility criteria like submission of registration license, VAT registration certificate may result in rejection.

## EVALUATION

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Dexis will evaluate bids based on the following criteria:

1. Meets required technical specifications (30%)
2. Availability of all six (6) vehicles required (30%)
3. Reasonable cost and payment terms (10%)
4. After Sales Service. The vendor must have an authorized agent/dealer in Addis Ababa, Tigray, Oromo and Amhara to cater for repairs and spare parts when needed (20%)
5. Best Overall Value (10%)

**Note:**

Delivery Criteria – All six (6) vehicles should be delivered at the same time. If the Offeror is not able to deliver all six (6) vehicles at the same time, the Offeror must propose a timetable for the fastest possible delivery of all vehicles.

**Evaluation Criteria Grading for Each Criterion:**

Exceptional	5 Points
Exceeds Expectations	4 Points
Meets Expectations	3 Points
Meets most but not All Expectations	2 Points
Non-Responsive to Expectations	1 Point

## SCHEDULE OF EVENTS

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Release of RFQ	September 10, 2020
Submit any clarification /Questions	September 15, 2020 by 5:00PM EAT
Answers from Dexis (estimated)	September 16, 2020
RFQ Closes – Responses Due	September 21, 2020 by 5:00PM EAT
Estimated Date of Award	October 1, 2020

The schedule noted above may be changed at any time in the sole discretion of Dexis. All communication must adhere to this schedule and shall be to the attention of **etprocurement@dexisonline.com**

All questions or clarifications regarding this RFQ must be in writing and submitted to the attention **etprocurement@dexisonline.com**. Only written answers from Dexis will be considered official and carry weight in the RFQ process and subsequent evaluation. Any answers received outside the official channel, whether received verbally or in writing, from employees or representatives of Dexis, will not be considered official responses regarding this RFQ.

## SUBMISSION INSTRUCTIONS

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Bids must be received via email by 5:00PM, Ethiopian Time on September 21, 2020. Offerors should send their bids by email to the individuals identified above (10 MB limit per email).

Offers must be on company letterhead with the company's contact name and address. The subject line of the offer transmission email must identify the RFQ reference number (OTI-19-000114) and the Offeror's name.

## GENERAL TERMS AND CONDITIONS

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1. Dexis will only consider responsive Responses from responsible contractors for award.
2. Collusion is strictly prohibited. Collusion is defined as an agreement or compact, written or oral, between two or more parties with the goal of limiting fair and open competition by deceiving, misleading, or defrauding a third party.
3. Prices quoted must be valid for 30 days.
4. Unit prices are required and in the case of discrepancies between unit price and total price, the unit price will be taken as reference basis in the evaluation.
5. All procurement will be subject to Dexis contractual terms and conditions, and contingent on the availability of client funding.
6. Dexis reserves the right to accept or reject any quotation or stop the procurement process at any time, without assigning any reason or liability.
7. Dexis reserves the right to accept all or part of the quotation when awarding the contract.
8. All information provided by Dexis in this RFQ is subject to change at any time. Dexis makes no certification as to the accuracy of any item and is not responsible or liable for any reliance on or use of the information or for any claims asserted therefrom.
9. Dexis reserves the right to require any prospective contractor to enter into a non-disclosure agreement.

10. The RFQ does not obligate Dexis to pay for any costs, of any kind whatsoever, which may be incurred by the prospective contractor or any third parties, in connection with the Response. All Responses and supporting documentation shall become the property of Dexis.
11. The selected Offeror's will need to provide a DUNS number prior to award. Offerors do not need to have a DUNS number to provide a quote in response to this RFQ, but will need to begin the process to obtain one once selected. Dexis may assist the selected Offeror in this process if needed.
12. In accordance with FAR 52.204-23, Offers may not include any hardware, software, or service developed or provided in whole or in part by Kaspersky Lab or its successors. Nor may it contain components using any hardware or software developed in whole or in part by Kaspersky Lab or its successors.
13. In accordance with Section 889 and FAR 52.204-25, Offerors may not use any hardware and software manufactured by the following Chinese companies or their affiliates or subsidiaries: ZTE, Huawei, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company. If the Offeror uses any hardware or software manufactured by the above companies, it must provide the provide the following information for each part/component in their Offer: supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); and item description.

**Dexis has zero tolerance for fraud. Fraud is any act or omission that intentionally misleads, or attempts to mislead, to obtain a benefit or to avoid an obligation. If you have concerns about potential fraud in any way related to Dexis projects, contracts, or activities, please visit <https://www.lighthouse-services.com/index.html>.**